



Elk View Lodge Wedding Information 2018/2019



Congratulations and thank you for considering Elk View Lodge for your special day! If you haven't already, please check out our website, www.elkviewlodge.com/weddings which has fabulous photos and additional information so that you can get a better picture of what the Lodge has to offer. You can also check us out on Facebook at <https://www.facebook.com/pages/Elk-View-Lodge/230253167050405>.

With the Lodge located within a 6-minute drive from downtown Fernie, there is no other venue that can provide the seclusion and mountain views yet also be so close to the town's amenities and hotels. The Lodge's vast central hallway with cathedral ceilings makes for a truly memorable wedding service. There is minimal need for decoration or preparation; the magnificent views ensure your guests will be in awe.

With the wedding service completed, the Lodge offers ample locations for truly memorable photographs. The bridal party can move to a quiet area to complete their photos while the remainder of the congregation can mingle and commence the festivities on the main floor and deck areas.



With our landscaped lawn available it is possible to plan for an outdoor ceremony - safe in the comfort that should the weather not cooperate the whole day's events can easily move indoors. We can also host beautiful snowy winter weddings where you and your guests can stay cozy and warm inside the gorgeous ceremony room and reception area.

The 9 large bedrooms are perfect for large family groups and three of the bedrooms have lofts for added privacy. The Bridal suite has one bed (King) and it has a balcony overlooking the Lizard Range. Details on the room layout are in Appendix B.

Facilities

Lounge

A large room with outstanding views of the Elk Valley and ski resort, ample seating including 3 leather sofas situated around an impressive stone fireplace. Here you will be able to relax Rocky Mountain style.

Entrance Hall

The Lodge's entrance hall features a cathedral ceiling with a large welcoming reception area leading to an impressive curved staircase.

Upper Landing

The upper landing is a 550 sq. ft. open area under the cathedral ceilings and has wonderful views of the Lizard Range. This area is perfect for wedding ceremonies with sufficient space for 100 seated guests plus extra standing room with a central aisle for the bridal party to make their entrance.



Dining Room

In the central hallway we have an impressive hand-crafted dining table with wonderful views of the mountains. For our wedding events this area can seat 60 people and when combined with the open Lounge we can host up to 120 guests seated at round tables, with a rectangular head table. Guests are responsible for table placement, table set up, as well as moving tables during your event.



Kitchen

Guests have access to our well-equipped kitchen. There is also a BBQ with propane provided and available for use during your stay.

Living Areas

The spacious public areas include a large living room, entrance hall, large upper landing to seat up to 100, and a large games/meeting room. The Lodge also includes a sauna. There is a rooftop hot tub, which boasts outstanding 360° views of the Lizard Mountain range. There is cable TV and wireless internet with a 42" flat screen TV in the games room, as well as a standard sized pool table.

Wedding Services

Ceremony

The ceremony is usually held upstairs or on the lawn, the dining is on the main level and those tables are moved aside and that room becomes the dance floor. We have a table for the signing near the entrance door or upstairs at the front of the ceremony hall.

The Lodge is a 'do-it-yourself' wedding venue and we do not provide any decorations or assistance with set-up for your wedding day. With the lodge being as beautiful as it is, we find the best money is spent on good table centrepieces, especially for the head table, and possibly some flowers on the stairs to the ceremony hall. Of course all couples have different taste, so the décor is up to you!

Catering

We have an excellent caterer that is available for your event. They are Scott and Penny with Cooks Catering S&P and they can be contacted at cookscateringsp@gmail.com to customize your catering to suit your specific needs. If you choose to cater the event yourselves or hire an outside caterer, there is an option to rent linens or place settings for us if they do not supply them. Please see the 'event rental fee' section below for more details.

Bartending

In order to **sell** liquor at your event, you must hire a Catering company that is legally licensed and insured to supply (from their own inventory) and sell liquor.

If you wish to hire a company to serve liquor, we highly recommend Black Kettle Bartending who can be contacted at info@kettleblackbartending.com. Alternatively, you may hire just a server and this server must have a valid 'Serving It Right' certification (see FAQ for additional information).

Event Liability Insurance

It is required that you purchase either a Special Event Liability Policy or a Wedding Guard Policy at Western Financial in Fernie (250-423-6831) or online at <http://www.palcanada.com/en/special-events-liability> or <http://www.palcanada.com/en/weddingguard>. The price for these policies vary according to your needs and wedding. A copy of the insurance must be provided when you pay your final invoice 30 days prior to your stay.



Sound System

We have a PA system available for rent and you will find the price structure in the Price List below. The general damage deposit will be used to insure against blown speakers which will be at your risk. Please note the in-house speaker system is not functional at this time.

Wedding Planning

Below is a list of the types of services that you will need to consider for your Wedding. For suggestions on local companies, please see the Fernie Wedding Vendor Contacts list provided:

- Flowers: Arrangements, bouquets, boutonnieres, and corsages
- Beauticians, Hair Stylists, Make Up Artists & Manicurists
- Party Rentals: Everything from tents, port-a-potties, backdrops, trees, lighting.
- Wedding Planner to assist with the logistical details prior to and the day of the wedding.
- Invitations and Menus, Marriage Commissioners, Marriage License, Photographers, Wedding Cake
- Entertainment: Live Music, DJ.



Appendix A – Price List

Lodge

\$2500 + GST per night for a minimum of three nights, excluding Christmas and New Year where a five-night minimum applies. The lodge can sleep 40 guests.

*Please ask us about Midweek (Monday-Thursday), Off-season (April, May, and November) and Intimate wedding (40 guests or less) discounts. Discounts cannot be combined or combined with any other offers. Discounts cannot be applied during the Christmas and New Year period or during statutory holiday weekends.

There is a non-refundable 50% deposit at time of booking. The remaining balance is due 30 days prior to check-in date along with any catering and equipment rental charges. A damage deposit of \$1,000 due at check in via a cheque or credit card details.

Event Rental Fees (if Cook's Catering is not being used*)

Linen (including white tablecloths and napkins):

40-60 guests: \$150 + GST

61-80 guests: \$210 + GST

81+ guests: \$270 + GST

Place Settings (including forks, knives, water goblets, wine glasses and champagne flutes):

40 or less guests: Complimentary

41+ guests: \$250+GST

* Cook's Catering covers the cost of the event fee when you are using their services.

** Some ironing may be required for linen

Equipment Rentals

Speakers and PA System - \$150 for your entire stay.

Yamaha 500 Watt Stagepass with 2 speakers, stands, and a corded Microphone

Projector Screen

96" x 96" on roll out frame: \$25

Chair Covers

100 white chair covers* available \$2 each

*Guests are responsible for ironing all chair covers for their event.



Appendix B - Bedroom Layout

9 Bedrooms 11 bathrooms. There is one each Male and Female public bathroom on the ground floor.

1st Floor - 5 Bedrooms:

Elk View Room

1 King, 2 Queen, large en-suite 5-piece bathroom, two private balconies with mountain views.

Alpine View Room

1 King bed, 4 piece en-suite bathroom, private balcony with mountain views.

Pine Room

2 Queens and 1 Queen in loft, 4 piece en-suite bathroom.

Spruce Room

1 Queen, 1 Twin and 1 Queen in loft, 4-piece en-suite bathroom.

Birch Room

2 Queens and 2 Twins in loft, 4-piece en-suite bathroom.

Ground Floor – 1 Bedroom:

Cedar Room

2 Queens, adjoining 4-piece bathroom. Wheelchair accessible.

Lower Level – 3 Bedrooms:

Bedroom 1

Bedroom 1 - 1 Queen, 1 Double, 1 Bunk Bed with Double below and Single above, en-suite 3-piece bathroom.

Bedroom 2

2 Queen Beds, 4-piece adjacent bathroom.

Bedroom 3

1 King Bed, 4-piece adjacent bathroom.